



PUDSEY PARISH CHURCH

St Lawrence and St Paul - Diocese of Leeds

Generic/General Emergency Evacuation Plan (GEEP)

Purpose:

The purpose of a Generic or General Emergency Evacuation Plan (GEEP) is to enable visitors to the church with restricted mobility or those who may not be able to evacuate unaided to become familiar with the layout, evacuation procedures, available equipment and communication devices.

A prominent notice (Evacuation Poster) should be displayed for visitors entering the Church to declare if they require assistance. The notice should read:

“We encourage those with restricted mobility issues to avoid accessing upper floors or suggest that they only do so if accompanied by a ‘buddy’ who will assist them if an evacuation is required. We request that anyone who chooses to access the upper floors who has mobility issues make themselves and their nominated ‘buddy’ known to the responsible person on each visit to the church.”

The building:

Our Church has 2 upper floors. Emergency Egress (exit) from the upper floors is via the main staircase.

Safe refuge areas are available in the North and South Suites on the first floor but there is no communication facility to inform emergency services of your need for rescue. Several accessible fire exits are available on the ground floor level.

Action required on hearing the fire alarm:

Our fire alarm is a intermittently sounding siren.

If able, you should leave the building immediately by the Main entrance to the church and report to the designated assembly point on the South Lawn, keeping the path to the Lych-gate clear.

If you are unable to evacuate the building unaided, please bring this to the attention of the fire warden and await further instructions.

There is no Deaf Alert system in the building.

Remain outside until the competent authority (Designated Official or designee) announces that it is safe to re-enter the building.

A wheelchair is available in the Nave to assist less able visitors to evacuate the building in an emergency.